Trainee Assessment

Apply general infection knowledge for cleaners

<table>
<thead>
<tr>
<th>Unit standard</th>
<th>Version</th>
<th>Level</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>29384 Apply general knowledge of infection prevention and contamination as a cleaner</td>
<td>1</td>
<td>3</td>
<td>5</td>
</tr>
</tbody>
</table>

Your name: ____________________________________________

Your workplace: _________________________________________

Your date of birth: __________

NSN number (if you know it): ___________________________

Declaration

- I was told about and understand the assessment requirements and appeals process.
- I have prepared my answers myself.
- Any evidence I have provided as my own, I produced myself.
- I understand that this assessment may be used for moderation and quality control purposes.
- I understand that when I achieve this unit standard my result will be registered with the New Zealand Qualifications Authority.

I confirm the above declaration:  Yes [ ]  No [ ]  Date: ____________________________

Careerforce  —  te toipūkenga
Assessment summary (completed by assessor)

Trainee’s performance summary

<table>
<thead>
<tr>
<th>Assessment tasks</th>
<th>Assessor’s signature</th>
<th>Date achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1: Understand infection prevention and contamination</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Task 2: Prevent infection and contamination</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Unit standard results

I have assessed the trainee and confirm that the requirements have been met to demonstrate competency in:

<table>
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Assessor’s name:                      Assessor’s number:
Signature:                            Date:
Trainee information

Before you start

- The assessor/observer will talk about what you need to do.
- You may have been observed doing some of these tasks already, or there may be workplace documents you have completed, such as a workplace incident report, which documents what you have done at work.
- You may bring evidence of what you have done already, such as your induction training log, or proof of competency from a course you have completed, eg a marked assessment or project. This may be recorded as evidence.

As you go

- For knowledge assessment questions you can choose to write your answers or your assessor may record your verbal answers for you.
- Your assessor or observer will complete the checklist in this assessment when they observe your work. Sometimes they may ask you to do a specific task or ask a question about what you are doing.
- If you need help with this assessment, please contact your assessor.

When you finish

- Make sure you have completed any parts where the assessor/observer has said you need to do more work.

Appeals

If you wish to appeal against the assessment result or process, talk to your assessor.
If you are still not satisfied, you can appeal to Careerforce by completing the assessment result appeal form. You can find this form online at www.careerforce.org.nz/contact/forms

Feedback

Careerforce regularly reviews our assessment and learning resources. As a user, we would appreciate feedback on how you found it. Feedback can be provided to Careerforce via:

- our online feedback form at www.careerforce.org.nz/contact/resource-assessment-feedback
- email to info@careerforce.org.nz
Definitions

The word trainee in this assessment refers to you, the person being assessed. Other terms that may be used are student, candidate or employee.

An organisation’s policies and procedures are the policies and procedures of the employer and include ethical codes, standards and other organisational requirements.

A workplace assessor or assessor is the person who will assess you.

An observer is someone who understands the assessment, works closely with you and can confirm that you have performed the task competently.

The terms verifier and verification may be used in some assessments instead of observer or observation.

PPE is the abbreviation for personal protective equipment. For example, gloves, safety glasses, protective clothing, helmets.

Essential hygiene practices refers to washing hands in accordance with organisational requirements, personal hygiene, and wearing suitable clothing, such as a clean uniform and/or personal protective equipment (PPE).
Task 1: Understand infection prevention and contamination

For this task, you need to show your understanding of infection prevention and contamination as a cleaner.

Answer the following questions about hygiene practices and precautions, illnesses and single station equipment.

1 Essential hygiene practices and precautions

<table>
<thead>
<tr>
<th>Why is having <strong>clean trimmed nails and tidy hair</strong> at work important?</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Why is <strong>wearing PPE</strong> like gloves and aprons when cleaning important?</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Why is having good <strong>hand hygiene</strong> important at work?</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Why is it important to <strong>cover any cuts or broken skin</strong> with an adhesive dressing?</th>
</tr>
</thead>
</table>
2 Illnesses

Complete the table by naming two illnesses that could stop a person from working in each of the environments listed below.

<table>
<thead>
<tr>
<th>Environment</th>
<th>Illness 1</th>
<th>Illness 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health environment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food based environment</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3 Health conditions

Name two health conditions that could stop a person working in a high-risk environment.

<table>
<thead>
<tr>
<th>Health condition 1</th>
<th>Health condition 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4 Single station equipment.

What is single station equipment and where is it stored?

Why is single station equipment used?

Task 1: Assessor’s feedback to trainee

When the assessor agrees that you have completed this task successfully, they will sign it off on the assessment summary page at the front of this assessment.
Task 2: Prevent infection and contamination

For this task, your observer will observe you preventing infection and contamination as part of your job.

Your observer will complete the following checklist and may ask questions about what you are doing or what you have done previously. They may have recently seen you do one or more of these tasks. If so, they can record on the form evidence previously seen, heard, documented or filed.

Before you are assessed make sure you know:

- your organisation’s policies and procedures.
- any relevant legislation.

Read the observation checklist to make sure you cover all requirements.

### Observation checklist

<table>
<thead>
<tr>
<th>The trainee must do the following tasks.</th>
<th>Assessor/observer to complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>The observer/assessor may also use this column to record comments.</td>
<td></td>
</tr>
</tbody>
</table>

**Prevent infection and contamination while cleaning.**

**Select appropriate equipment for the site and cleaning task.**  
*For example, disposable PPE, single station equipment. Make sure all equipment is safe and in good working condition.*

**Use essential hygiene practices by:**
- wearing clean suitable clothing (for example, a uniform).
- washing hands as required throughout the cleaning process.
- wearing PPE (if required).

Observer to comment on essential hygiene practices used during the cleaning task:

Continued next page
Use **two** site or task specific precautions to prevent infection and contamination during this task.

Observer to write down the **two** site or task specific precautions and comment on how they were followed:

**Precaution 1 and action taken:**

**Precaution 2 and action taken:**

**General observation comments from the observer or assessor**

If you are an observer, please give your details as the assessor may wish to contact you.

Observer’s name:  
Signature:  
Contact details (phone/email):

**Designation:**  
Date:

**Task 2: Assessor’s feedback to trainee**

When the assessor agrees that you have completed this task successfully, they will sign it off on the assessment summary page at the front of this assessment.