

Trainee Assessment

Prepare deceased people for viewing

Unit standard	Version	Level	Credits
27317 Prepare a deceased person for viewing when working as an orderly in a health or disability context	1	3	3

Your name:

Your workplace:

Your date of birth:

NSN number (if you know it):

Declaration

- I was told about and understand the assessment requirements and appeals process.
- I have prepared my answers myself.
- Any evidence I have provided as my own, I produced myself.
- I understand that this assessment may be used for moderation and quality control purposes.
- I understand that when I achieve this unit standard my result will be registered with the New Zealand Qualifications Authority.

I confirm the above declaration: Yes No **Date:**

Assessment summary (completed by assessor)

Trainee's performance summary

Assessment tasks	Assessor signature	Date achieved
Task 1: Prepare deceased people for viewing		

Unit standard results

I have assessed the trainee and confirm the requirements have been met to demonstrate competency in:

Unit Standard	Version	Level	Credits	✓
27317 Prepare a deceased person for viewing when working as an orderly in a health or disability context	1	3	3	<input type="checkbox"/>



Assessor name:	Assessor number:
Signature:	Date:

Trainee information

Before you start:

- The assessor/verifier will meet with you and talk about what you need to do.
- Read through the Careerforce workplace learning and assessment guide if you need more information about the assessment process.

As you go:

- Follow instructions for each task.
- Answer all questions.

When you finish:

- Make sure you have completed any parts where the assessor/verifier has said you need more work.

Appeals

If you wish to appeal against the assessment result or process, talk to your assessor. If you are still not satisfied, you can appeal to Careerforce by completing the assessment result appeal form that can be found online at www.careerforce.org.nz/contact/forms

Feedback

Careerforce regularly reviews our assessment and learning resources. As a user, we would appreciate feedback on how you found it. Feedback can be provided to Careerforce via:

- our online feedback form at www.careerforce.org.nz/contact/resource-assessment-feedback
- email to info@careerforce.org.nz

Task 1: Prepare deceased people for viewing

For this task, you need to provide details of two occasions when you prepared a deceased person for viewing. One preparation must be keeping with Maori cultural concepts.

The preparations you carry out must be in accordance with:

- Health and Disability Commissioner (Code of Health and Disability Services Consumers' Rights) Regulations 1996 (the Code).
- Human Tissue Act 2008.
- NZS 8134.1:2008 Health and disability services Standards – Health and disability services (core) Standards.
- Your organisation's policies and procedures.

The verifier is likely to be your manager, supervisor or team leader. This must be a person who has observed your work over a period of time and can confirm that you complete the tasks to the standard required. Your assessor may contact your verifier to discuss their comments.

Read the checklist so you know what is being verified.

1. Prepare a deceased Māori person for viewing.

You must prepare this deceased person for viewing in keeping with the Māori cultural concepts of **whakapapa** (genealogy, cultural identity), **whenua** (afterbirth, placenta, earth, land), **wairua** (spirituality, spiritual element, the soul, or spiritual part of a person that exists beyond death), **hinengaro** (mind, psychological, thoughts, intellect), and **tangihanga** (funeral ceremony).

Use the table below to note down what you did.

Use the headings as prompts for the things you need to consider.

How did you accommodate the wishes of the family/whānau?	Time.
	Duration.
	Venue.
	Requests to meet cultural considerations.

How did you make sure the viewing area was prepared?

Maintaining the privacy, security and comfort of the family/whānau.

Showing consideration for multiple viewings of the deceased person.

Showing consideration for viewing needs relating to other deceased person(s).

What requirements were there for transferring the deceased person to the viewing area?

Identification of the deceased person.

Respect for the deceased person.

Consideration of the family/whānau's wishes.

How did you ensure the person was presented correctly?

Appearance of the deceased person (cleanliness, including linen, positioning of eyes and mouth).

Positioning of the deceased person on the trolley.

Placement of linen.

What support did you provide to the deceased persons family/whānau?

Were there any special cultural requirements you had to meet?

2. Prepare another deceased person for viewing.

You must prepare this deceased person for viewing in keeping with their own culture.

Use the table below to note down what you did.

Use the headings as prompts for the things you need to consider.

What cultural group did the deceased person relate to?

How did you accommodate the wishes of the family/whānau?

Time.

Duration.

Venue.

Requests to meet cultural considerations.

How did you make sure the viewing area was prepared?

Maintaining the privacy, security and comfort of the family/whānau.

Showing consideration for multiple viewings of the deceased person.

Showing consideration for viewing needs relating to other deceased person(s).

What requirements were there for transferring the deceased person to the viewing area?

Identification of the deceased person.

Respect for the deceased person.

Consideration of the family/whānau's wishes.

How did you ensure the person was presented correctly?

Appearance of the deceased person (cleanliness, including linen, positioning of eyes and mouth).

Positioning of the deceased person on the trolley.

Placement of linen.

What support did you provide to the deceased persons family/whānau?

Were there any special cultural requirements you had to meet?

Verification 1: Prepare a deceased Maori person for viewing

Note to Verifier:

You have been asked to complete this verification as the supervisor/manager of the trainee. You must have observed the trainee working over a period of time.

The trainee has provided details of an occasion when they have prepared a deceased Māori person for viewing as part of their role.

You need to be confident that the information they have provided is correct and that trainee consistently prepares deceased people for viewing according to the standards listed in the checklist below.

If you agree that the trainee meets these standards please tick the boxes below. If you do not agree please discuss the requirements with the trainee. Please comment on the trainee's performance. The assessor may wish to contact you to discuss this verification.

<p>I confirm that the trainee has prepared a deceased Maori person for viewing and consistently meets the standards following.</p>	<p style="text-align: center;"> Please tick if you agree</p>
<p>The trainee respected the wishes of the family/whānau in terms of:</p> <ul style="list-style-type: none"> <input type="checkbox"/> time of viewing. <input type="checkbox"/> duration of viewing. <input type="checkbox"/> venue for viewing. <input type="checkbox"/> cultural considerations. 	<input type="checkbox"/>
<p>The trainee prepared the viewing area according to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> privacy. <input type="checkbox"/> security. <input type="checkbox"/> comfort of family. <input type="checkbox"/> consideration for multiple viewings. <input type="checkbox"/> consideration for the viewing needs relating to other deceased people. 	<input type="checkbox"/>
<p>The trainee presented the deceased person taking into account:</p> <ul style="list-style-type: none"> <input type="checkbox"/> cleanliness of the deceased person. <input type="checkbox"/> use of clean linen, placed correctly. <input type="checkbox"/> eyes and mouth positioned sensitively. <input type="checkbox"/> positioned with sensitivity on the trolley. 	<input type="checkbox"/>
<ul style="list-style-type: none"> <input type="checkbox"/> The trainee supported the deceased person's family. 	<input type="checkbox"/>

<input type="checkbox"/> The trainee prepared the deceased person in keeping with the Māori cultural concepts of whakapapa (genealogy, cultural identity), whenua (afterbirth, placenta, earth, land), wairua (spirituality, spiritual element, the soul, or spiritual part of a person that exists beyond death), hinengaro (mind, psychological, thoughts, intellect), and tangihanga (funeral ceremony).	<input type="checkbox"/>		
<input type="checkbox"/> The trainee followed the organisation’s policies and procedures.	<input type="checkbox"/>		
Please comment:			
Verifier Name:		Designation:	
Signature:		Date:	
Contact phone number or Email:			

Task 1: Assessor feedback to trainee

Verification 2: Prepare a deceased person for viewing

Note to Verifier:

You have been asked to complete this verification as the supervisor/manager of the trainee. You must have observed the trainee working over a period of time.

The trainee has provided details of an occasion when they have prepared a deceased person for viewing as part of their role.

You need to be confident that the information they have provided is correct and that trainee consistently prepares deceased people for viewing according to the standards listed in the checklist below.

If you agree that the trainee meets these standards please tick the boxes below. If you do not agree please discuss the requirements with the trainee. Please comment on the trainee's performance. The assessor may wish to contact you to discuss this verification.

I confirm that the trainee has prepared a deceased person for viewing and consistently meets the standards following.	 Please tick if you agree
The trainee respected the wishes of the family/whānau in terms of: <input type="checkbox"/> time of viewing. <input type="checkbox"/> duration of viewing. <input type="checkbox"/> venue for viewing. <input type="checkbox"/> cultural considerations.	<input type="checkbox"/>
The trainee prepared the viewing area according to: <input type="checkbox"/> privacy. <input type="checkbox"/> security. <input type="checkbox"/> comfort of family. <input type="checkbox"/> consideration for multiple viewings. <input type="checkbox"/> consideration for the viewing needs relating to other deceased people.	<input type="checkbox"/>
The trainee presented the deceased person taking into account: <input type="checkbox"/> cleanliness of the deceased person. <input type="checkbox"/> use of clean linen, placed correctly. <input type="checkbox"/> eyes and mouth positioned sensitively. <input type="checkbox"/> positioned with sensitivity on the trolley.	<input type="checkbox"/>
<input type="checkbox"/> The trainee supported the deceased person's family.	<input type="checkbox"/>

<input type="checkbox"/> The trainee prepared the deceased person in keeping with the deceased person's culture.	<input type="checkbox"/>		
<input type="checkbox"/> The trainee followed the organisation's policies and procedures.	<input type="checkbox"/>		
Please comment:			
Verifier Name:		Designation:	
Signature:		Date:	
Contact phone number or Email:			

Task 1: Assessor feedback to trainee

When the assessor agrees you have completed this task successfully, they will sign it off on the Assessment Summary page at the front of this assessment.